



DIREÇÃO DE LICENCIAMENTO E EXAMINAÇÃO
DEPARTAMENTO DE EXAMINAÇÃO

AoCE - Examiner Assessment of Competence

Fill in **BLUE** or **BLACK** ink, with **BLOCK CAPITALS**, after checking the instructions contained in the annex to this form.

SECTION A – EXAMINER APPLICANT / EXAMINER UNDER ASSESSMENT

Complete name	Licence or Certificate number
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SECTION B – EXAMINER ASSESSMENT OF COMPETENCE

B.1 – Purpose				B.2 – Exam Conducted	
<input type="checkbox"/> Certificate issue <input type="checkbox"/> Certificate revalidation <input type="checkbox"/> Certificate renewal <input type="checkbox"/> Extension of privileges <input type="checkbox"/> ANAC Supervision				<input type="checkbox"/> Skill Test <input type="checkbox"/> Proficiency Check <input type="checkbox"/> Assessment of Competence	
B.3 – Details			B.4 – Result		B.5 – Examiner Applicant Declaration I declare that I have been informed of the Assessments result. ⁽¹⁾ Signature:
	Date	Conducted in			
1		<input type="checkbox"/> A/C	<input type="checkbox"/> FSTD	<input type="checkbox"/> PASS	
2		<input type="checkbox"/> A/C	<input type="checkbox"/> FSTD	<input type="checkbox"/> FAIL	
B.6 – ANAC Inspector / Senior Examiner					
FCL.1030(b)(3)(v) - All required manoeuvres and exercises have been completed in accordance with PART-FCL. “Non-ANAC” Examiners only: FCL.1030(b)(3)(iv) - I have reviewed and applied the relevant national procedures and requirements of the applicants Competent Authority contained in the Examiner Differences Document, <u>version</u> :					
Name			Examiner Certificate Number		Signature /Date

SECTION C – REMARKS / REASONS FOR FAILURE (AS APPLICABLE)

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Date	Examiner applicant name
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Shaded and starred (*) items in Sections 1, 2 & 3, are applicable, depending on operational constraints.

SECTION 1 - Pre-Flight Briefing	PASS	FAIL
1.1 demonstration of theoretical knowledge		
1.2 oral questionnaire before test or check		
1.3 the objective of the flight		
1.4 licensing checks (as applicable)		
1.5 freedom for the 'candidate' to ask questions		
1.6 operating procedures to be followed (e.g.: operators manual)		
1.7 weather assessment		
1.8* operating capacity of 'candidate' and examiner		
1.9 aims to be identified by 'candidate'		
1.10 simulated weather assumptions (e.g.: icing and cloud base)		
1.11* use of screens (if applicable)		
1.12 contents of exercise to be performed		
1.13 agreed speed and handling parameters (e.g.: V-speeds, bank angle, approach minima)		
1.14 use of R/T		
1.15* respective roles of 'candidate' and examiner (for example during emergency)		
1.16 administrative procedures (e.g.: submission of flight plan)		

SECTION 2 - In-flight exercise/exam conduct	PASS	FAIL
2.1* involvement of examiner in a MP operating environment		
2.2 the need to give the 'candidate' precise instructions		
2.3 responsibility for safe conduct of the flight		
2.4 intervention by examiner, when necessary		
2.5* use of screens (if applicable)		
2.6* liaison with ATC and the need for concise, easily understood intentions		
2.7 prompting the 'candidate' about required sequence of events (e.g.: following a go-around)		
2.8 keeping brief, factual and unobtrusive notes		

SECTION 3 - Assessment, debrief. & recording	PASS	FAIL
3.1 questions from the 'candidate'		
3.2 give results of the test and any sections failed		
3.3* give reasons for failure		
3.4 advise the candidate on how to avoid or correct mistakes		
3.5 mention any other points of criticism noted		
3.6 give any advice considered helpful		
3.7* filling of the relevant test or check form		
3.8* licence entry		
3.9* relevant company forms where the examiner has privileges of conducting operator proficiency checks (OPC)		

ANAC Inspector / Senior examiner signature	Applicant's signature
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INSTRUCTIONS

DO NOT PRINT THIS PAGE, UNLESS STRICTLY NECESSARY

Incomplete forms or with filling deficiencies, will be rejected, stopping any application process.

Conditions

Examiner: ANAC Inspector or Senior Examiner.

Prior notification: MANDATORY up to 15 days prior of planned date (ANAC Examiners: [webportal](#); NON-ANAC Examiners: [e-mail](#)).

ANAC approval: MANDATORY (check [webportal](#) or *e-mail*, as applicable).

Licence endorsement: Not applicable.

Exam report: MANDATORY up to 15 days after planned date (ANAC Examiners: [webportal](#); NON-ANAC Examiners: [e-mail](#)).

Filling instructions

SECTION A: Self-explanatory.

SECTION B.1: Select appropriate option depending on the purpose of the Examiner AoC.

SECTION B.2: Select option according to the exam conducted.

IMPORTANT: Copies of the Form(s) of conducted exam(s), shall be attached to this Form.

SECTION B.3: Fill the flight or FSTD session details in line 1. In case the exam is conducted in more than one session, use line 2 for the 2nd session. Further sessions use Section C.

SECTION B.4: The examiner applicant shall pass all applicable items/sections 1,2 & 3 - grade **PASS**.

A fail in one or more items will require the examiner applicant to take the entire AoCE again - grade **FAIL**.

SECTION B.5: Self-explanatory.

⁽¹⁾ **In case of an AoCE for revalidation of an Examiner Certificate and a Fail is obtained:** the examiner applicant shall be informed and that in accordance with the Regulations, (s)he may not exercise the privileges of the Certificate, until a PASS in a new AoCE is achieved.

If the examiner applicant refuses to sign, the Inspector/senior examiner shall record the fact in Section C - "*Remarks/Overall Comments/Reasons for Failure*". ANAC shall be informed with undue delay.

SECTION B.6: Self-explanatory. No stamps allowed, except ANAC Inspectors.

SECTION C: Any remarks deemed necessary.

The name and licence number, of the checked pilots/applicants shall be inserted in this section.

It is recommended that the Inspector/senior examiner makes a brief report on the examiner applicant overall performance.

SECTION 1 to 3: Assessment.

Shaded and starred (*) items are applicable, depending on operational constraints.

Grade each item in PASS or FAIL columns, with short signature (containing the Inspector/ senior examiners initials), in appropriate box.

Do not grade with crosses (X) or check marks (✓).

Failed items shall always be justified in Section C - "*Remarks/Overall Comments/Reasons for Failure*".

Applicable Regulations

FCL.1015 Examiner Standardization.

AMC1 FCL.1015 Examiner Standardization.

AMC2 FCL.1015 Examiner Standardization.

FCL.1020 Examiners assessment of competence.

AMC1 FCL.1020 Examiners assessment of competence.

ARA.FCL.205 Monitoring of examiners.