

DIREÇÃO DE SEGURANÇA OPERACIONAL  
DEPARTAMENTO DE LICENCIAMENTO DE PESSOAL E FORMAÇÃO

**ST/PC SPA (no HPC) – Skill Test/Proficiency Check Single-Pilot Aeroplane (except HPC)**

Fill in **BLUE** or **BLACK** ink, with **BLOCK CAPITALS**, after checking the instructions contained in the annex to this form.

**SECTION A – APPLICANT DETAILS**

Complete Name	Licence N°
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Skill Test: the Examiner shall check the Course Completion Certificate issued by the ATO, prior to its conduct.  
Proficiency Check for class/type/instrument rating renewal: The examiner shall check the Refresher Training Declaration issued by the ATO, prior to the conduct of the Proficiency Check.

**SECTION B – PRE-TEST/CHECK REQUIREMENTS**

B.1 – Class/Type rating	B.2 – ME class/type rating revalidation requirements	B.3 – Instrument rating
Class/Type	<input type="checkbox"/> 10 route sectors, during the validity of the rating.	<input type="checkbox"/> Revalidation
<input type="checkbox"/> Initial issue <sup>(1)</sup>	<input type="checkbox"/> 1 route sector, flown with an Examiner. DoF: .....	<input type="checkbox"/> Renewal <sup>(3)</sup>
<input type="checkbox"/> Revalidation	<input type="checkbox"/> 1 route sector, flown in the PC below.	
<input type="checkbox"/> Renewal <sup>(2)</sup>	<input type="checkbox"/> Combined LPC/OPC in CAT operator, according FCL.740.A(a)(3).	

**SECTION C – SKILL TEST / PROFICIENCY CHECK SPA EXCEPT HPCA**

C.1 – Attempts				C.2 – Operation					
Attempt number	(If applicable) date of previous attempt			<input type="checkbox"/> Single-Pilot OPS	<input type="checkbox"/> Multi-Pilot OPS				
C.3 – Details									
Flt	Date	Conducted in	Registration	Departure AD	Arrival AD	Start time	Finish time	Duration	Ldgs
1		<input type="checkbox"/> A/C <input type="checkbox"/> FSTD							
2		<input type="checkbox"/> A/C <input type="checkbox"/> FSTD							
3		<input type="checkbox"/> A/C <input type="checkbox"/> FSTD							
								Total duration & Ldgs:	
C.4 – Result			C.5 – Applicant Declaration						
<input type="checkbox"/> PASS			<p><b>I declare that I have been informed of the result of the Test.</b>  <b>In case of PC for revalidation and Partial Pass or Fail:</b> I acknowledge that in accordance with the Regulations, I may not exercise the privileges of the rating(s), until a PASS is achieved - FCL740.A(c).  Signature:</p>						
<input type="checkbox"/> PARTIAL PASS									
<input type="checkbox"/> FAIL									
C.6 – Licence endorsements (Revalidation only, if within 3 months of expiry / ANAC Examiners only)									
I have endorsed the following ratings in the applicants licence:			Rating & new validity date			Rating & new validity date			
C.7 – Examiner					C.8 – (If applicable) ANAC Inspector / Senior Examiner				
Name					Name				
Examiner Certificate number/Member State					Examiner Certificate number/Member State				
<p><b>FCL.1030(b)(3)(iv)</b> – Applicant's experience and training complies with the applicable requirements of PART-FCL.  <b>FCL.1030(b)(3)(v)</b> – All required manoeuvres and exercises have been completed in accordance with PART-FCL.  <b>"Non-ANAC" Examiners only:</b> FCL.1030(b)(3)(iv) - I have reviewed and applied the relevant national procedures and requirements of the applicants Competent Authority contained in the Examiner Differences Document, <b>version:</b></p>									
Examiner signature					ANAC Inspector / Senior Examiner signature				

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### SECTION D – REMARKS / REASONS FOR FAILURE (AS APPLICABLE)

SECTION 1 – DEPARTURE		Practical Training				Test / Check		
Manoeuvres/procedures		FTD	FFS	A	Instructor initials	Chkd in FFS/A	PASS	FAIL
1.1	Pre-flight including: Documentation Mass & Balance Weather briefing NOTAM							
	1.2 Pre-start checks							
1.2.1	External	P#		P				
1.2.2	Internal			P		M		
1.3	Engine starting: Normal Malfunctions	P→	→	→		M		
1.4	Taxiing		P→	→		M		
1.5	Pre-departure checks: Engine run-up (if applicable)	P→	→	→		M		
1.6	Take-off procedure: Normal with Flight Manual flap settings Crosswind (if conditions available)		P→	→				
1.7	Climbing: Vx/Vy Turns onto headings Level off		P→	→		M		
1.8	ATC liaison: compliance, R/T procedure							

Examiner signature	ANAC Inspector / Senior Examiner signature	Applicant signature
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SECTION 2 – AIRWORK (VMC)		Practical Training				Test / Check		
Manoeuvres/procedures		FTD	FFS	A	Instructor initials	Chkd in FFS/A	PASS	FAIL
2.1	Straight and level flight at various airspeeds including flight at critically low airspeed with and without flaps (including approach to VMCA when applicable)		P→	→				
2.2	Steep turns (360° left and right at 45° bank)		P→	→		M		
2.3	Stalls and recovery: (i) Clean stall (ii) Approach to stall in descending turn with bank with approach configuration and power (iii) Approach to stall in landing configuration and power (iv) <b>Single engine aeroplane only:</b> Approach to stall, climbing turn with take-off flap and climb power		P→	→		M		
2.4	Handling using autopilot and flight director (may be conducted in section 3) if applicable		P→	→		M		
2.5	ATC liaison — Compliance, R/T procedure							

Section 3A shall be completed to revalidate a type or multi-engine class rating, VFR only, where the required experience of 10 route sectors within the previous 12 months has not been completed.

Section 3A is not required if section 3B is completed.

SECTION 3A – EN-ROUTE PROCEDURES VFR		Practical Training				Test / Check		
Manoeuvres/procedures		FTD	FFS	A	Instructor initials	Chkd in FFS/A	PASS	FAIL
3A.1	Flight plan, dead reckoning and map reading							
3A.2	Maintenance of altitude, heading and speed							
3A.3	Orientation, timing and revision of ETAs							
3A.4	Use of radio navigation aids (if applicable)							
3A.5	Flight management (flight log, routine checks including fuel, systems and icing)							
3A.6	ATC liaison — Compliance, R/T procedure							

The starred and shaded (\*) items of section 3B and for multi-engine, section 6, shall be flown solely by reference to instruments if revalidation/renewal of an IR is included in the skill test or proficiency check.

If those items are not flown solely by reference to instruments during the skill test or proficiency check, and when there is no crediting of IR privileges, the class or type rating will be restricted to VFR only.

SECTION 3B – INSTRUMENT FLIGHT		Practical Training				Test / Check		
Manoeuvres/procedures		FTD	FFS	A	Instructor initials	Chkd in FFS/A	PASS	FAIL
3B.1*	Departure IFR		P→	→		M		
3B.2*	En-route IFR		P→	→		M		
3B.3*	Holding procedures		P→	→		M		
3B.4*	ILS to DH/A of 200' (60 m) or to procedure minima (autopilot may be used to glideslope intercept)		P→	→		M		
3B.5*	Non-precision approach to MDH/A and MAP		P→	→		M		
3B.6*	Flight exercises including simulated failure of the compass and attitude indicator: rate 1 turns, recoveries from unusual attitudes	P→	→	→		M		
3B.7*	Failure of localiser or glideslope	P→	→	→				
3B.8*	ATC liaison — Compliance, R/T procedure							

Examiner signature	ANAC Inspector / Senior Examiner signature	Applicant signature
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SECTION 4 – ARRIVAL AND LANDINGS		Practical Training				Test / Check		
Manoeuvres/procedures		FTD	FFS	A	Instructor initials	Chkd in FFS/A	PASS	FAIL
4.1	Aerodrome arrival procedure		P→	→		M		
4.2	Normal landing		P→	→		M		
4.3	Flapless landing		P→	→		M		
4.4	Crosswind landing (if suitable conditions)		P→	→				
4.5	Single-engine aeroplane only: Approach and landing with idle power from up to 2 000' above the runway		P→	→				
4.6	Go-around from minimum height		P→	→		M		
4.7	Night go-around and landing (if applicable)	P→	→	→				
4.8	ATC liaison — Compliance, R/T procedure							

SECTION 5 – ABNORMAL AND EMERGENCY PROCEDURES		Practical Training				Test / Check		
This section may be combined with sections 1 through 4								
Manoeuvres/procedures		FTD	FFS	A	Instructor initials	Chkd in FFS/A	PASS	FAIL
5.1	Rejected take-off at a reasonable speed		P→	→		M		
5.2	<b>Single-engine aeroplane only:</b> Simulated engine failure after take-off			P		M		
5.3	<b>Single-engine aeroplane only:</b> Simulated forced landing without power			P		M		
5.4	Simulated emergencies: (i) fire or smoke in flight; (ii) systems' malfunctions as appropriate.	P→	→	→				
5.5	<b>ME skill test only:</b> Engine shutdown and restart (at a safe altitude if performed in the aircraft)	P→	→	→				
5.6	ATC liaison — Compliance, R/T procedure							

SECTION 6 – SIMULATED ASYMETRIC FLIGHT		Practical Training				Test / Check		
This section may be combined with sections 1 through 5								
Manoeuvres/procedures		FTD	FFS	A	Instructor initials	Chkd in FFS/A	PASS	FAIL
6.1*	Simulated engine failure during take-off (at a safe altitude unless carried out in FFS or FNPT II)	P→	→	→X		M		
6.2*	Asymmetric approach and go- around	P→	→	→		M		
6.3*	Asymmetric approach and full stop landing	P→	→	→		M		
6.4	ATC liaison — Compliance, R/T procedure							

Examiner signature	ANAC Inspector / Senior Examiner signature	Applicant signature
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### INSTRUCTIONS

**DO NOT PRINT THIS PAGE, UNLESS STRICTLY NECESSARY**

Instruction pages contain a summary of applicable procedures and Regulations. They shall be complemented by checking applicable Regulations, Examiner Handbook and EASA Examiner Differences Document.

Incomplete forms or with filling deficiencies, will be rejected, stopping any application process.

#### Conditions

**Examiner:** Skill Test, ANAC Inspector or FE(A) with FCL.1005.FE(a)(1) or (2) or CRE with FCL.1005.CRE(a) privileges.

Class/Type Prof.Check, ANAC Inspector or FE(A) with FCL.1005.FE(a)(1) or (2) or CRE with FCL.1005.CRE(b)(1) privileges.

Instrument Prof.Check, ANAC Inspector or IRE(A) or CRE with FCL.1005.CRE(b)(2) privileges.

**Prior notification:** Skill Test, MANDATORY up to 05 days prior of planned date (ANAC Examiners: [webportal](#); NON-ANAC Examiners: [e-mail](#)).  
Proficiency Check, NOT MANDATORY.

**ANAC approval:** Skill Test, MANDATORY (check [webportal](#) or *e-mail*, as applicable).  
Proficiency Check, NOT MANDATORY.

**Experience & crediting:** Skill Test, FCL.725, FCL.720.A, FCL.725.A

Type/instrument Proficiency Check, FCL625, FCL625.A, FCL.740 or FCL.740.A

**Exam duration:** according GM1 FCL.1015, at least **03 hours** total, of which at least **45 minutes (class/type VFR only)** or **60 minutes (IR only)** or **90 minutes (combined class/type with IR)** flight.

**Licence endorsement:** See SECTION C.6 instructions below.

**Exam report:** MANDATORY, up to 15 days after planned date (ANAC Examiners: [webportal](#); NON-ANAC Examiners: [e-mail](#)).

#### Filling instructions

Fill hours and times as **hh:mm** and dates in **dd/mm/yy** format.

**SECTION A:** Self-explanatory.

**SECTION B.1:** Under “*Class/Type*”, indicate class or type rating as in the licence or “[EASA Type Rating & License Endorsement List Flight Crew](#)” (e.g.: SEP, MEP, etc.).

<sup>(1)</sup> The Examiner shall check the Course Completion Certificate issued by the ATO, prior to the conduct of the Skill Test.

<sup>(2)</sup> The Examiner shall check the Refresher Training Declaration issued by the ATO, prior to the conduct of the Proficiency Check

**SECTION B.2:** If applicable, for class or type revalidation only. Select appropriate option. In case of a route sector flown with an Examiner, not combined with the Check, the date of flight (*DoF*) shall be entered in the appropriate field.

**SECTION B.3:** Self-explanatory. No initial issue of an instrument rating in this form.

<sup>(3)</sup> The examiner shall check the Refresher Training Declaration issued by the ATO, prior to the conduct of the Proficiency Check.

**SECTION C.1:** Indicate attempt number. In case of a re-Test/Check, indicate the date of the previous attempt.

**NOTE:** Form(s) of previous attempt(s) shall be attached to this Form and verified by the Examiner.

**SECTION C.2:** Self-explanatory. When a Skill Test or Proficiency Check is performed in multi-pilot operations, the class/type rating shall be restricted to multi-pilot operations.

**SECTION C.3:** Fill the flight or FSTD details in line 1.

In case the Test/Check is conducted in more than one flight/FSTD session, use additional lines 2 & 3 for subsequent flights/FSTD sessions.

In case an **aircraft is used**, all items are self-explanatory, except:

- “*Start time*”, “*Finish time*” and “*Duration*”, according definitions contained in FCL.010, for flight time.
- In case of the conduct of an IR Proficiency Check, indicate in SECTION D the AD(s) where IFR approaches took place.

In case an **FSTD is used**, all items self-explanatory, except:

- “*Registration*” column, insert the FSTD Qualification Certificate number;
- “*Start time*” and “*Finish time*” will be the time of start and end of the FSTD session, respectively;
- “*Duration*” will be the FSTD session time.

“*Total duration & Ldgs*”, respectively, the sum of duration times and sum of landings, if more than one flight/session was conducted (line 1+2+3).

**SECTION C.4:** Grade according to “*Pass/fail policy*” detailed below.

**SECTION C.5:** Applicant shall acknowledge that (s)he has been informed of the result of the Test/Check by signing this field.

In case of an Proficiency Check for revalidation of a rating and a Partial Pass or Fail is obtained: the applicant additionally acknowledges, that in accordance with the Regulations – FCL.740.A(c) - (s)he may not exercise the privileges of the Rating, until a PASS in a new PC is obtained.

If the applicant refuses to sign, the Examiner shall record the fact in SECTION D - “*Remarks/Reasons for Failure*”. ANAC shall be informed with undue delay, with a short report of the event.

**SECTION C.6:** Applicable only to ANAC Examiners and only in case of revalidation of ratings within 3 months prior of expiry date: indicate class/type rating as endorsed in the licence, followed by the new expiry date (*dd/mm/yy* format).

**ENDORSEMENT OF RATINGS IN THE LICENCE IS NOT PERMITTED TO NON-ANAC EXAMINERS.**

**SECTION C.7:** Self-explanatory.

By signing, the Examiner acknowledges the declarations contained within the section.

**NON-ANAC Examiners**, shall enter the current *Examiner Differences Document* version, after reviewing it.

**No stamps allowed**, except ANAC Inspectors.



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### INSTRUCTIONS

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#### **Filling instructions (continued)**

**SECTION C.8:** Applicable only in case of an ANAC supervision, Examiner Assessment of Competence or Examiner Standardization Session, of the Test/Check, in which case the ANAC Inspector or authorized Senior Examiner fills and signs this section.  
By signing, the Inspector or Senior Examiner acknowledges the declarations contained within the section.  
**No stamps allowed**, except ANAC Inspectors.

**SECTION D:** Any remarks deemed necessary. Reasons for failed items are explained here.  
If insufficient space, attach a page detailing date, type of Test/Check, applicant name and signature, Examiner name and signature.

**SECTION 1 to 6:** Training and assessment.

The symbology and considerations for “**Practical Training**” table shall be checked in the appropriate Regulations.

In case of a class/type rating Skill Test or Proficiency Check for renewal, the instructor shall insert initials under “**Instructor initials**” column, for each training exercise completed.

Starred (\*) items shall be flown solely by reference to instruments, if IR privileges are intended. If this condition is not met during the Test/Check, the class/type rating will be restricted to VFR only.

**M** = indicates a mandatory exercise.

Grade each item in respective PASS or FAIL columns, with short signature (containing the Examiner initials), in appropriate box.

Do not grade with crosses (X) or check marks (✓).

At the discretion of the Examiner, any manoeuvre or procedure of the Test/Check may be repeated once by the applicant. In such case the Examiner, shall write the number “2” (indicating second attempt) next to the signature/initials in the applicable item.

In accordance with FCL.1030(b)(3)(ii), if an item has been failed, the Examiner shall record the reasons for this assessment in SECTION D.

#### **Regulations**

FCL.725(c) Skill Test class/type rating

Appendix 9 - Training, skill test and proficiency check for MPL, ATPL, type and class ratings, and proficiency check for IRs.

#### **Flight test tolerance limits**

##### **Height**

generally ..... ± 100 ft  
starting a go-around at decision height..... + 50 ft / - 0 ft  
minimum descent height/altitude..... + 50 ft / - 0 ft

##### **Tracking**

on radio aids ..... ± 05°  
precision approach ..... half scale deflection, azimuth and glide path

##### **Heading**

all engines operating ..... ± 05°  
with simulated engine failure ..... ± 10°

##### **Speed**

all engines operating..... ± 05 knots  
with simulated engine failure ..... + 10 knots / - 05 knots

#### **Conduct of the test**

An applicant for the issue/revalidation/renewal of a SPA class or type rating shall pass a Skill Test/Proficiency Check in accordance with Appendix 9 to PART-FCL to demonstrate the skill required for the safe operation of the applicable class/type of aircraft.

Should the applicant choose to terminate the Test/Check for reasons considered inadequate by the Examiner, grade ‘**FAIL**’ in section C.4. The applicant shall retake the entire Test/Check, for which a new FORM shall be used.

If the Test/Check is terminated for reasons considered adequate by the Examiner, only those sections not completed shall be tested in a further flight/session. In such case, the same FORM shall be used, completing the missing items/sections.

#### **Pass/fail policy**

Applicant for an SPA class or type rating shall pass all sections of the Skill Test or Proficiency Check – grade ‘**PASS**’ in section C.4.

At the discretion of the Examiner, any manoeuvre or procedure of the Test/Check may be repeated once by the applicant. In such case the Examiner, shall write the number “2” (indicating second attempt) next to the signature/initials in the applicable item.

**Failure in any item of a section will cause the applicant to fail the entire section.**

**Failure in more than one section** will require the applicant to take the entire Test/Check again. In such case, grade “**FAIL**” in section C.4.

An applicant **failing only in one section** shall only repeat the failed section. In such case, grade “**PARTIAL PASS**” in section C.4.

Failure in any section of the re-Test/Check, including those sections that have been passed on a previous attempt, will require the applicant to take the entire Test/Check again.

**NOTE:** When the Test/Check is repeated (following a PARTIAL PASS or FAIL), a new FORM shall be used.

FORM(S) of previous attempt(s) shall be passed to the new examiner and attached to the new FORM.